



L A S S E N S U P E R I O R C O U R T

MARK NAREAU
PRESIDING SUPERIOR COURT JUDGE

TONY MALLERY
SUPERIOR COURT JUDGE

TERESA STALTER
COURT EXECUTIVE OFFICER

PUBLIC NOTICE

Posted – November 16, 2023

THE SUPERIOR COURT OF CALIFORNIA, COUNTY OF LASSEN SEEKS PUBLIC COMMENT ON PROPOSED BASELINE BUDGET FOR FISCAL YEAR 2023-24

Pursuant to Government Code Section 68511.7, the Superior Court of California, County of Lassen is providing a summary of the proposed baseline budget for Fiscal Year 2023-2024 for public review and comment.

The court's fiscal year runs from July 1, 2023, through June 30, 2024. The court will accept written comments on the proposed FY 2023-24 baseline budget until 4:00 PM on November 21, 2023. All comments received by the court prior to the November 21, 2023, deadline will be reviewed and considered. It is not anticipated that any formal response to the comments received will be provided to the contributing party.

Comments may be submitted electronically to PublicNoticeComments@lassencourt.ca.gov or be mailed to:

Superior Court of California, County of Lassen
Attn: Teresa Stalter, Court Executive Officer
2610 Riverside Drive
Susanville, CA 96130

2610 Riverside Drive, Susanville, CA 96130 ♦ (530) 251-8205

☐ **Operations**
-Filing Office
-Courtroom Services
(530) 257-9061 Fax

☐ **Administration**
-Fiscal
-Human Resources
(530) 251-4922 Fax

☐ **Judicial Suite**
(530) 251-8431 Fax

☐ **Family Court Services**
-Access to Justice Center
-Teen Court
(530) 257-8756 Fax
(530) 251-8430 Teen Court Fax

Judicial Council of California

BASELINE BUDGET

Certification

Superior Court: Lassen

Fiscal Year: 2023-2024

Court Contact: Teresa M. Stalter

Budget Prepared By: Samantha Ngotel

Phone: 530-251-8205 ext. 114

Preparer's Phone: 530-251-8205- ext. 140

E-mail Address: Teresa.Stalter@lassencourt.ca.gov

Preparer's E-mail Address: Samantha.Ngotel@lassencourt.ca.gov

CERTIFICATION

I HEREBY CERTIFY, to the best of my knowledge and belief, that the amounts stated herein and contained in the Baseline Budget detail documents included in the Phoenix Financial System Schedule 1 report fairly present a statement of all court estimated revenues (financing sources) and court expenditures in accordance with the reporting requirements adopted by the Judicial Council pursuant to authority granted by Government Code section 77206.

Teresa M. Stalter
Digitally signed by Teresa M. Stalter
Date: 2023.11.16 11:39:34 -08'00'
Signature of Presiding Judge or Executive Officer

11/09/2023
Date

Teresa M. Stalter
Printed name of signee

Court Executive Officer
Title

Superior Court of California, County of Lassen
 Trial Court Operations Fund
 Program Expenditure Budget
 (Unaudited)

Fiscal Year 2023/24							
	Personnel Services	Operating Expenses & Equipment	Special Items of Expense	Capital Costs	Internal Cost Recovery	Prior Year Expense Adjustment	Baseline Budget
PROGRAM EXPENDITURES:							
Judges & Courtroom Support	\$ 771,160	\$ 1,089,145				\$ 5,000	\$ 1,865,305
Traffic & Other Infractions	\$ 54,546						\$ 54,546
Other Criminal Cases	\$ 188,629	\$ 482,384					\$ 671,013
Civil	\$ 114,619						\$ 114,619
Family & Children Services	\$ 175,418	\$ 44,520					\$ 219,938
Probate, Guardianship & Mental Health Services	\$ 52,674						\$ 52,674
Juvenile Dependency Services	\$ 15,786						\$ 15,786
Juvenile Delinquency Services	\$ 15,786						\$ 15,786
Other Court Operations	\$ 275,260	\$ 44,520	\$ 100				\$ 319,880
Court Interpreters	\$ 29,188	\$ 40,400					\$ 69,588
Jury Services	\$ 19,631		\$ 1,900				\$ 21,531
Security							
Trial Court Operations Program	\$ 1,712,697	\$ 1,700,969	\$ 2,000			\$ 5,000	\$ 3,420,666
Enhanced Collections	\$ 29,942	\$ 15,000					\$ 44,942
Other Non-Court Operations							
Non-Court Operations Program	\$ 29,942	\$ 15,000					\$ 44,942
Executive Office	\$ 175,528						\$ 175,528
Fiscal Services	\$ 149,311						\$ 149,311
Human Resources	\$ 131,639						\$ 131,639
Business & Facilities Services							
Information Technology	\$ 382,543	\$ 550,608					\$ 933,151
Court Administration Program	\$ 839,021	\$ 550,608					\$ 1,389,629
Expenditures Not Distributed or Posted to a Program							
Prior Year Adjustments Not Posted to a Program							
Total	\$ 2,581,660	\$ 2,266,577	\$ 2,000			\$ 5,000	\$ 4,855,237

Superior Court of California, County of Lassen
 Trial Court Operations Fund
 Revenue and Expenditure Budget
 (Unaudited)

	Fiscal Year 2023/24									
	Governmental Funds					Capital Projects	Debt Service	Proprietary Funds	Fiduciary Funds	Baseline Budget
	General	Special Revenue	Non-Grant	Grant						
REVENUES										
State Financing Sources										
Trial Court Trust Fund	\$ 3,010,281		\$ 20,556							\$ 3,030,837
Improvement and Modernization Fund										
Judges' Compensation (0150019)	\$ 55,450									\$ 55,450
Court Interpreter (0150037)	\$ 416,975									\$ 416,975
Civil Coordination Reimbursement (0150091)	\$ 7,839		\$ 637,223							\$ 645,062
MCU Reimbursements (0150010 and General)	\$ 3,490,545		\$ 657,779							\$ 4,148,324
Other Miscellaneous										
Grants										
AB 1058 Commissioner/Facilitator				\$ 125,167						\$ 125,167
Other Judicial Council Grants				\$ 159,464						\$ 159,464
Non-Judicial Council Grants				\$ 284,631						\$ 284,631
Other Financing Sources										
Interest Income	\$ 10,000									\$ 10,000
Investment Income										
Donations										
Local Fees										
Non-Fee Revenues										
Enhanced Collections			\$ 125,000							\$ 125,000
Escrowment										
Prior Year Revenue					\$ 5,000					\$ 5,000
County Program - Restricted										
Reimbursement Other	\$ 44,069									\$ 44,069
Sale of Fixed Assets										
Other Miscellaneous	\$ 54,069		\$ 125,000		\$ 5,000					\$ 184,069
Total Revenues	\$ 3,544,614	\$ 782,779	\$ 289,631	\$ 289,631						\$ 4,617,024
EXPENDITURES										
Personnel Services										
Salaries - Permanent	\$ 1,502,845		\$ 149,184		\$ 100,647					\$ 1,752,676
Temp Help										
Overtime	\$ 793,385		\$ 35,599							\$ 828,984
Staff Benefits	\$ 2,296,230		\$ 184,783		\$ 100,647					\$ 2,581,660
Operating Expenses and Equipment										
General Expense	\$ 127,700		\$ 5,000							\$ 132,700
Printing	\$ 8,900									\$ 8,900
Telecommunications	\$ 35,906									\$ 35,906
Postage	\$ 21,600									\$ 21,600
Insurance	\$ 930									\$ 930
In-State Travel	\$ 4,650									\$ 4,650
Out-of-State Travel										
Training	\$ 2,500									\$ 2,500
Security Services	\$ 333,647									\$ 333,647
Facility Operations	\$ 89,195									\$ 89,195
Utilities										
Contracted Services	\$ 694,409		\$ 495,024		\$ 78,194					\$ 1,267,627
Consulting and Professional Services	\$ 2,800				\$ 8,403					\$ 2,800
Information Technology	\$ 119,195				\$ 97,388					\$ 127,598
Major Equipment	\$ 134,336									\$ 231,724
Other Items of Expense	\$ 6,800									\$ 6,800
Special Items of Expense	\$ 1,582,568		\$ 500,024		\$ 183,985					\$ 2,266,577
Grand Jury	\$ 100									\$ 100
Jury Costs	\$ 1,900									\$ 1,900
Judgements, Settlements and Claims										
Debt Service										
Other										
Capital Costs					\$ 5,000					\$ 5,000
Internal Cost Recovery					\$ 5,000					\$ 7,000
Prior Year Expense Adjustment	\$ 2,000									
Total Expenditures	\$ 3,880,798	\$ 684,807	\$ 289,632	\$ 289,632						\$ 4,855,237
Excess (Deficit) of Revenues Over Expenditures	\$ (336,184)	\$ 97,972		\$ (1)						\$ (238,213)
Operating Transfers In (Out)										
Fund Balance (Deficit)	\$ 359,004	\$ 158,168		\$ 0						\$ 517,173
Beginning Balance (Deficit)	\$ 22,820	\$ 256,140		\$ (1)						\$ 278,960
Ending Balance (Deficit)										

Superior Court of California, County of Lassen
 Trial Court Operations Fund
 Fund Budget
 (Unaudited)

		Fiscal Year 2023/24						
	Governmental Funds					Proprietary Funds	Fiduciary Funds	Baseline Budget
	General	Special Revenue		Capital Projects	Debt Service			
		Non-Grant	Grant					
Beginning Balance (Deficit)	\$ 359,004	\$ 158,168	\$ 0					\$ 517,173
Trial Court Revenue Sources	\$ 3,028,120	\$ 782,779						\$ 3,810,899
Trial Court Reimbursements	\$ 516,494		\$ 284,631					\$ 801,125
Prior Year Revenue			\$ 5,000					\$ 5,000
Revenue Total	\$ 3,544,614	\$ 782,779	\$ 289,631					\$ 4,617,024
Personnel Services	\$ 2,296,230	\$ 184,783	\$ 100,647					\$ 2,581,660
Operating Expenses and Equipment	\$ 1,582,568	\$ 500,024	\$ 183,985					\$ 2,266,577
Special Items of Expense	\$ 2,000							\$ 2,000
Capital Costs								
Internal Cost Recovery								
Prior Year Expense Adjustments			\$ 5,000					\$ 5,000
Expense Total	\$ 3,880,798	\$ 684,807	\$ 289,632					\$ 4,855,237
Operating Transfers In								
Operating Transfers Out								
Other Financial Sources Total								
Ending Balance (Deficit)	\$ 22,820	\$ 256,140	\$ (1)					\$ 278,960